

Introduction to GPRA



Mission driven. Forward thinking.

Overview

- I. Overview of GPRA
- II. Resources
- III. Submission Process
- IV. GPRA Frequently Asked Questions
- V. Q & A

Overview of GPRA

What is GPRA?

- The Government Performance and Results Act (GPRA) is a public law that was passed by Congress in 1993. GPRA was enacted to improve stewardship in the federal government and to link resources and management decisions with program performance.
- The Substance Abuse and Mental Health Services Administration (SAMHSA) funds California's State Opioid Response (SOR) grant, as well as the Emergency COVID-19 grant. SAMHSA requires all grantees providing treatment services to collect and report performance data using this approved GPRA measurement tool.

What clients should receive the GPRA survey?

- GPRA is required for all individuals receiving opioid or stimulant use treatment or recovery services with SOR Grant funds. This includes:
 - Clients who are under or uninsured and who are receiving medication, counseling, or other services funded by the grant.
 - Clients who are receive medical services (medications, immunizations, etc.) from a physician, nurse, or other provider whose salary is funded by the grant.
 - Clients who receive counseling, peer support, or case management services from a staff member whose salary is funded by the grant.
- Excluded from this are clients receiving non-clinical services funded by the grant. Examples include:
 - Clients engaged in prevention and education activities.
 - Clients whose only interaction with a grant-funded staff member is with administrative/front desk support staff.
 - Clients who are receiving screening or referral services, who have not yet been admitted for substance use treatment or recovery services.

Who should conduct the GPRA with the client?

- SAMHSA does not provide guidance on the types of staff members who should conduct GPRA, but there are a few important things to keep in mind:
 - The GPRA asks questions that are sensitive in nature, including questions about drug and alcohol use, mental health, sexual activity, criminal activity and justice system involvement. The interviewer should communicate to clients about the sensitive nature of the questions and let them know they are free to decline the survey or skip any question.
 - The interview should take place in a quiet location free from distractions or interruptions, to ensure privacy and comfort for the client.
 - Sites should ensure that any staff who may conduct the GPRA have received Aurrera Health Group's GPRA training – either by attending a training webinar or viewing training videos on the [GPRA Resources Page](#).
 - Because of the sensitivity of the survey, sites often designate a counselor, case manager or MAT navigator to conduct the survey with clients.

What are the required data collection points?

For this grant, GPRA data should be collected for each individual client at three specific points:

- Intake/baseline: Intake should be collected on each client as soon as possible after the client's intake assessment, and no later than 4 days after the client officially enters the program.
- Six-month follow-up: Programs should follow-up with clients six months after the initial intake for a follow-up interview (5 – 8 month window)
- Discharge: Discharge surveys should be collected upon the client's discharge, **however your organization defines discharge** OR when the client has had no contact with the program for 30 days.

What if I'm funded by more than one project?

If your organization is funded under multiple MAT Expansion grants, ensure that client surveys are specific to the grant that is primarily funding that client's services. The client ID should reflect which grant funds primarily served that client.

Hub & Spoke System Client



Client ID: Unique identifier + HSS + site ID

Youth Opioid Response Client



Client ID: Unique identifier + YOR + site ID

Client ID

- To create the Client ID:
 - Create a unique identifier for that client that will be used across the intake, follow-up, and discharge survey. The unique identifier should not contain any personally identifiable information, like a birthday or social security number, or information such as a medical record number that can be linked to the person.
 - Follow with the 3-letter identifier for the project. Finish with the additional site identifier. These are listed in the GPRA Handbook provided by Aurrera on the website (Password: MATExpansion)
 - Clients served under Hub & Spoke funds: Unique identifier + HSS + site ID
 - Clients served under YOR funds: Unique identifier + YOR + site ID
 - Clients served under HealthRight360 Housing: Unique identifier + HRT
 - Clients served under Riverside County Housing: Unique identifier + RIV
 - Clients served under Recovery Housing Project: Unique identifier + RHP + site ID
 - Clients served under Syringe Services Program: Unique identifier + SSP+ site ID
 - Clients served under TRUST Pilot: Unique identifier + TRS + site ID
- Example client ID:
 - 1234HSSNAH01 (Client 1234 at Organization NAH01 under HSS)

Verbal Consent Process

- Read the [GPRa information sheet](#) to the client and collect their verbal consent before completing the intake GPRa.
 - A staff member will check yes or no for the client's response.
 - For individuals under 18, a parent or guardian's consent is required for GPRa. If the parent or guardian is not available, GPRa cannot be collected for that client.
- Consent only needs to be collected at intake, but clients who agree to the intake may decline future surveys if they wish.
- The consent form language was updated in October 2021 to reflect that clients may benefit from the grant without being directly funded.

GPRO Incentives

- For certain types of interviews, you can use SOR funding to pay for incentives, with a maximum cash value of \$30 per interview. The incentives can include items such as food vouchers, transportation vouchers, or phone cards.
- Incentives are not permitted for:
 - ✗ GPRO intake interviews.
 - ✗ Routine GPRO discharge interviews
- Incentives are permitted for:
 - ✓ Completion of a six-month follow-up interview.
 - ✓ Discharge interviews where program staff must search for a client who has left the program or a client who has dropped out of a program.

Tracking GPRA Incentives

- Sites should implement a system to track gift cards provided to individuals for completing six-month follow-up and discharge surveys where the client is hard to contact. For example, sites may develop a log system that tracks:
 - What client received the gift card (noted by client ID)
 - Type of survey (six-month follow-up, non-routine discharge)
 - Type of gift card (may be food voucher, transportation voucher, or phone card)
 - Amount (may be up to \$30)
 - Date provided
 - Staff member providing the gift card



Resources

Resources

- **Blank PDF survey:** Full GPRA tool available in English and Spanish.
- **SOR Grantee GPRA PowerPoint & Handbook** (password: MATExpansion): Information about collecting the survey and submitting to Aurrera Health Group.
- **SAMHSA FAQ and Question by Question Guide:** Information about survey timing, incentives, etc.; question by question instructions.
- **SAMHSA Guide to GPRA Data Collection Using Trauma-informed Interviewing Skills:** How to conduct GPRA interviews using a trauma-informed approach
- **SAMHSA Guide to Staying in Touch:** Information about staying in touch with clients, tips for locating clients who have left treatment
- All resources available on CaliforniaMAT.org under <https://www.californiamat.org/resource/gpra-resources-for-sor-contractors/>

Resources

- **GPRA Client-Facing Flyer:** English and Spanish, electronic and print-friendly versions available. You may request free printed copies from Aurrera Health Group by emailing DHCSReporting@aurrerahealth.com.

GPRA Client Survey

What is it?

- A voluntary survey asking about your mental health, substance use, and life circumstances.

Why am I being asked?

- All programs receiving funding from the State Opioid Response (SOR) grant must attempt to conduct the survey with clients. This grant is provided by the federal government to the State of California, and is overseen by the Department of Health Care Services (DHCS).
- The purpose of the GPRA is to learn how the services you receive affect your well-being as it relates to your addiction recovery and your behavioral health needs. Over 5,000 people across California are expected to participate.
- Your participation is voluntary and you may decline to participate. If you do participate, you may skip any question you do not want to answer.

What can I expect?

- 1 A staff member will interview you for the survey today (intake). The survey takes around 40 minutes.
- 2 You will be contacted in six months to take a follow-up survey. At that time you may be eligible for a \$30 gift card if you take the survey.
- 3 You will be asked to take the survey again when you complete or leave the program (discharge).



GPRA stands for "Government Performance and Results Act." It's a law that requires federal agencies to collect data on programs they fund.

Page 1 of 2

What will I be asked?

- The survey asks questions about sensitive topics such as drug and alcohol use, sexual activity, and mental health. These questions may be distressing to you as you think about your experiences. You may skip any question you do not want to answer.

Why should I participate?

- Findings from the survey may benefit the substance use treatment and recovery community.
- You may receive a \$30 gift card at the time of completing the follow-up interview in 6 months.

What happens to my information?

- Your information will be collected by your treatment program and shared with Aurrera Health Group, who manages the data collection. Your name will not be shared, only an ID number that does not contain any of your personal information.
- The information you share will be kept confidential. Your information will be combined with information from others in the program so that the information cannot be linked to you individually.
- There are some exceptions to confidentiality, in cases where a provider believes there may be child or elder abuse, or if someone reports wanting to hurt themselves or others.

Do you have questions?

Contact Aurrera Health Group at DHCSReporting@aurrerahealth.com with any questions related to the GPRA survey or data collection process.



Page 2 of 2

Record management, behavioral health diagnoses, and planned services are filled in by Program Staff at Intake

These sections are self-reported by the client during the interview

Section & Topic

Section A

- Record Management
- Behavioral Health Diagnoses
- Planned Services

• Demographics

• Military Family & Deployment

Section B – Drug & Alcohol Use

Section C – Family & Living Condition

Section D – Education, Employment, Income

Section & Topic

Section E – Crime & Criminal Justice

Section F – Mental/Physical Health;
Violence & Trauma

Section G – Social Connectedness

Section H – Program Specific Questions

Section I – Follow-up Status

Section J – Discharge Status

Section K – Services Received

Self-reported by the client
during the interview

Section H is not required for this
grant – skip this part of the survey

These sections are
completed by Program Staff
at follow-up, discharge

GPRA Survey Sections

Section & Topic	Intake	Follow-up	Discharge
Section A			
• Record Management			
• Behavioral Health Diagnoses			
• Planned Services			
• Demographics			
• Military Family & Deployment			
Section B – Drug & Alcohol Use			
Section C – Family & Living Condition			
Section D – Education, Employment, Income			

GPRA Survey Sections (cont'd)

Section & Topic	Intake	Follow-up	Discharge
Section E – Crime & Criminal Justice			
Section F – Mental/Physical Health; Violence & Trauma			
Section G – Social Connectedness			
Section H – Program Specific Questions			
Section I – Follow-up Status			
Section J – Discharge Status			
Section K – Services Received			

GPRA Submission

What is REDCap?

- Research Electronic Data Capture (REDCap) is a web-based application developed by Vanderbilt University to capture data for clinical research and create databases and projects.
- REDCap is HIPAA-compliant and works on any browser.
- REDCap system allows Aurrera Health Group to upload data directly to SAMHSA's SPARS portal, avoiding the need for manual entry.
- To access the portal, you will need:
 - A reliable internet connection; and
 - A desktop or laptop computer or tablet.

GPRA Submission Process

There are two links to use for entering data:

- **INTAKES:** Use <https://redcap.link/CollectGPRADData> to begin a new client intake.
- **DISCHARGE/FOLLOW-UP:** Use your site-specific report link at the end of the [GPRA handbook](#) to access a link to discharges and follow-ups for completed client intakes.

GPRA Intake Tool

GPRA Intake



Resize font:
⊕ | ⊖

Start Form

Information about GPRA Requirements

- Instructions for administering the survey are available at: [SOR-GPRA-Guidance-Handbook-1.pdf](#) ([californiamat.org](#)). Email DHCSReporting@Aurrerahealth.com for the password.
- The handbook contains important information about creating the client ID. Site IDs for providers are listed in the appendix. The client ID follows the pattern:
 - Unique identifier that your site creates + 3-letter project code + site ID.
 - For example:
 - Clients served under Hub & Spoke funds: Unique identifier + HSS + site ID
 - Clients served under YOR funds: Unique identifier + YOR + site ID
 - Clients served under COVID-19 funds: Unique identifier + COV + site ID
- For the intake you will be asked about patient consent for the survey. A downloadable version of the consent form is available in English and Spanish below.
- If you run into issues with the survey, email DHCSReporting@Aurrerahealth.com for assistance

To start a new intake, go to: <https://redcap.link/CollectGPRAData>

Start Page

English version of consent:
Attachment:  [GPRC-Consent-English.pdf](#) (0.13 MB)

Spanish version of consent
Attachment:  [GPRC-Consent-Spanish.pdf](#) (0.1 MB)

First and Last name of staff member collecting consent

* must provide value

Email of staff member collecting consent

* must provide value

Grant Type:
* must provide value

Project

* must provide value

Client ID:

15 characters remaining
* must provide value

Does this client agree to participate in GPRC?
* must provide value

reset

Open your web browser and enter
<https://redcap.link/CollectGPRCData>

Enter the name and email of the **staff member** who is collecting consent

Select SOR for the Grant Type.
Then the project. Select your site
from the dropdown list that
follows.

Client ID: Unique identifier
+ 3-letter project code + site ID

Example: 1234HSSNAH01

Section A: Record Management

Aurrera HealthGroup Survey Queue

Page 1 of 42

A. RECORD MANAGEMENT

Client ID
* must provide value

Interview Type
* must provide value

Intake
6-month follow-up
Discharge

reset

Interview Date
* must provide value Today M-D-Y

Next Page >>

Client ID will automatically populate from previous page

Select intake

Don't forget the date!

Section A: Behavioral Health Diagnoses

A. BEHAVIORAL HEALTH DIAGNOSES

PROGRAM STAFF COMPLETE THE TOOL'S FIRST SUBSECTIONS ON DIAGNOSES.
DO NOT ASK THE CLIENT QUESTIONS FROM THESE SUBSECTIONS.
CLIENT QUESTIONS START AFTER THE INTRODUCTION SCRIPT.

Please indicate the client's current behavioral health diagnoses using the International Classification of Diseases, 10th revision, Clinical Modification (ICD-10-CM) codes listed below. Please note that some substance use disorder ICD-10-CM codes have been crosswalked to Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition (DSM-5) descriptors.

Select up to three diagnoses. For each diagnosis selected, please indicate whether it is primary, secondary, or tertiary, if known. Only one diagnosis can be primary, only one can be secondary, and only one can be tertiary.

Diagnosis:

Category:

Diagnosis:

Category:

Diagnosis:

Category:

reset

Please select only three diagnoses within the entire behavioral health category. **This includes both substance use and mental health.**

Only one diagnosis can be primary, only one can be secondary, and only one can be tertiary.

If you don't know the diagnosis or it is not listed, select Don't Know or None of the Above.

Section A: Behavioral Health Diagnoses

A. BEHAVIORAL HEALTH DIAGNOSES - OPIOID USE DISORDER

1. In the past 30 days, was the client diagnosed with an opioid use disorder?
* must provide value

reset

a. In the past 30 days, which FDA-approved medication did the client receive for the treatment of an opioid use disorder? (Select all that apply)

Methadone
* must provide value

reset

Methadone: Specify how many days received
* must provide value

Days

Buprenorphine
* must provide value

reset

Naltrexone
* must provide value

reset

On question 1.a. and 2.a., if the client received medication for opioid use disorder or alcohol use disorder, please include the number of days that the individual received the medication.

Once “Yes” is selected, a field to enter the number of days will become available.

Section A: Planned Services

A. PLANNED SERVICES - Modality

Identify the services you plan to provide to the client during the client's course of treatment/recovery.

Modality:

1. Case Management	No ▾	9. Detoxification (Select Only One)	
2. Day Treatment	No ▾	A. Hospital Inpatient	No ▾
3. Inpatient Hospital (Other Than Detox)	No ▾	B. Free Standing Residential	No ▾
4. Outpatient	No ▾	C. Ambulatory Detoxification	No ▾
5. Outreach	No ▾	10. After Care	No ▾
6. Intensive Outpatient	No ▾	11. Recovery Support	No ▾
7. Methadone	No ▾	12. Other (Specify)	No ▾
8. Residential/Rehabilitation	No ▾		

<< Previous Page

Next Page >>

Save & Return Later

For the Modality section – at least one service needs to be selected as “Yes.”

Section B: Drug and Alcohol Use

B. DRUG AND ALCOHOL USE

2. During the past 30 days, how many days have you used any of the following:

Route of Administration Types: 1. Oral 2. Nasal 3. Smoking 4. Non-IV injection 5. IV *NOTE THE USUAL ROUTE. FOR MORE THAN ONE ROUTE, CHOOSE THE MOST SEVERE. THE ROUTES ARE LISTED FROM LEAST SEVERE (1) TO MOST SEVERE (5).

	# of Days	Route	Refused/Don't Know
a. Cocaine/Crack	<input type="text"/>		<input type="text" value="v"/>
b. Marijuana/Hashish	<input type="text"/>		<input type="text" value="v"/>
c. Opiates			
1. Heroin	<input type="text"/>		<input type="text" value="v"/>
2. Morphine	<input type="text"/>		<input type="text" value="v"/>
3. Diluadid	<input type="text"/>		<input type="text" value="v"/>
4. Demerol	<input type="text"/>		<input type="text" value="v"/>
5. Percocet	<input type="text"/>		<input type="text" value="v"/>
6. Darvon	<input type="text"/>		<input type="text" value="v"/>
7. Codeine	<input type="text"/>		<input type="text" value="v"/>
8. Tylenol 2,3,4	<input type="text"/>		<input type="text" value="v"/>
9. Oxycontin/Oxycodone	<input type="text"/>		<input type="text" value="v"/>

For 1.a. - c., List the number of days in the past month that the client used alcohol or illegal drugs.

While marijuana is a legal substance in the state of California, it is still an illegal substance federally and must be listed in GPRA as illegal drug use.

Section E: Crime and Criminal Justice Status

E. CRIME AND CRIMINAL JUSTICE STATUS

This next section asks about involvement with the criminal justice system. I do have to ask these questions of everyone but remember that your information is confidential.

1. In the past 30 days, how many times have you been arrested? Times
** must provide value*

3. In the past 30 days, how many nights have you spent in jail/prison? Nights
[IF HOUSING C1 = INSTITUTION (JAIL/PRISON), THEN THE VALUE IN E3 MUST BE GREATER THAN OR EQUAL TO 15.]
** must provide value*

4. In the past 30 days, how many times have you committed a crime?
** must provide value*

!
Must be the same as (or greater than) the # of days used illegal drugs (in B1c).

Please review these responses with the client and make changes above.

- B1c. Days used illegal drugs = 0
- E4. Number of times committed a crime = ____

For E. 4. The number of times the client committed a crime must be greater than or equal to the number of days of illegal drug use in B. 1. c.

An error message will prompt you with the response in B. 1. c. if the incorrect number is provided.

End of the Survey

INTERVIEW END

PROGRAM STAFF: IN YOUR OWN WORDS, PLEASE DO THE FOLLOWING:

- 1) Offer a sincere and generous thank you;
- 2) **IF BASELINE**, remind the client about the importance of the 6-month interview for up to \$30 gift card (even if they are no longer in the program at that time, even if they have moved, etc.);
- 3) **IF 6-MONTH FOLLOW-UP OR NON-ROUTINE DISCHARGE**, provide the client with a gift card, if this is being offered by your program. You may provide physical or electronic gift cards. Remember to log the provision of gift cards in your tracking system, including:
 - What client received the gift card (noted by client ID)
 - Type of survey (6-month follow-up, non-routine discharge)
 - Type of gift card (may be food voucher, transportation voucher, or phone card)
 - Amount (may be up to \$30)
 - Date provided
 - Staff member providing the gift card

<< Previous Page

Submit

Save & Return Later

The end of the survey shows a few reminders for the staff member.

To submit the survey, select “Submit.”

End of the Survey

Download your survey response (PDF):

 Download

 Survey Queue

 Get link to my survey queue

Data Collection Instruments for Client ID

test

Staff member who submitted consent: Test

Email of staff member who submitted consent: Test@test.com

Grant Type: SOR

Site: _____

Date of Intake Interview: 11-12-2021

Follow-up window **OPEN**: 04-12-2022

Follow-up window **CLOSE**: 07-12-2022

Status	Survey Title
 Completed	CSAT GPRA - A. Intake
<input type="button" value="Begin survey"/>	CSAT GPRA - C. Discharge

There is an option to download the answers provided during the survey. Please download the PDF and keep for your records.

GPRA Follow-Up and Discharge

Accessing the Reports Page

To enter GPRA follow-ups and discharges, you will need to access your site's reports page. To view the reports page, click the link provided in the GPRA Handbook:

- The [GPRA Handbook](#) is available on our [SOR GPRA Resources](#) page.
- Go to the end of the Handbook and find the list of site IDs by project. Next to the site ID you will find a link to your site's individual reports page.
- The reports page will list all client surveys that have been entered, and provide a link to complete a follow-up or discharge.

Accessing the Reports Page

Venice Family Clinic	HSSSCM06	1234HSSSCM06	https://redcap.vanderbilt.edu/surveys/?__report=W79NEJYKMLT43CTW
CLARE MATRIX Women's Treatment Program	HSSSCM07	1234HSSSCM07	https://redcap.vanderbilt.edu/surveys/?__report=4PMJTELTKYEXRYAK
Janus of Santa Cruz - North	HSSBJN01	1234HSSBJN01	https://redcap.vanderbilt.edu/surveys/?__report=HKTRM3HDDMX7W3EP
Janus of Santa Cruz - South	HSSBJN02	1234HSSBJN02	https://redcap.vanderbilt.edu/surveys/?__report=JEJ4CE3R4E89A8LW

A link to each site's reports page is available at the end of the [GPR Handbook](#), next to the site ID. This link will allow you to see surveys completed to date, access the survey queue for each client, and complete follow-ups and discharges.

Reports Page

Number of results returned: 4

Live filters: [Events] [Complete?] [Does this client agree]

Test Site

Record ID	Event Name	Client ID	Does this client agree to participate in GPRA?	Interview Date	Window opens for 6-month Interview	Window closes for 6-month interview	Survey Queue URL	Complete?	1. What is the follow-up status of the client?
5962 DELETE	A. Intake	DELETE	Yes (1)	11-12-2021	04-12-2022	07-12-2022	https://redcap.vanderbilt.edu/surveys/?sq=vk7BDUb4BY	Incomplete (0)	
5960 TEST01	A. Intake	TEST01	Yes (1)	11-10-2021	04-10-2022	07-10-2022	https://redcap.vanderbilt.edu/surveys/?sq=jfb85bUQCF	Complete (2)	
5961 TEST02	A. Intake	TEST02	Yes (1)	05-12-2021	10-12-2021	01-12-2022	https://redcap.vanderbilt.edu/surveys/?sq=BuRQCLH8JJ	Complete (2)	
5959 TEST	A. Intake		No (0)					Incomplete (0)	

The Reports Page shows all GPRA surveys that have been submitted to the system. The survey queue URL provides a link to complete a follow-up or discharge for the corresponding intake.

Survey Queue

Number of results returned: 4

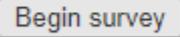
Live filters: [Events] [Complete?] [Does this client agree]

Test Site

Record ID	Event Name	Client ID	Does this client agree to participate in GPRA?	Interview Date	Window opens for 6-month Interview	Window closes for 6-month interview	Survey Queue URL	Complete?	1. What is the follow-up status of the client?
5962 DELETE	A. Intake	DELETE	Yes (1)	11-12-2021	04-12-2022	07-12-2022	https://redcap.vanderbilt.edu/surveys/?sq=vk7BDUb4BY	Incomplete (0)	
5960 TEST01	A. Intake	TEST01	Yes (1)	11-10-2021	04-10-2022	07-10-2022	https://redcap.vanderbilt.edu/surveys/?sq=ifb85bUQCF	Complete (2)	
5961 TEST02	A. Intake	TEST02	Yes (1)	05-12-2021	10-12-2021	01-12-2022	https://redcap.vanderbilt.edu/surveys/?sq=BuRQCLH8JJ	Complete (2)	
5959 TEST	A. Intake		No (0)					Incomplete (0)	

To enter a discharge or follow-up, find the intake survey queue associated with that client's intake.

Discharge and Follow-up

Status	Survey Title
✓ Completed	CSAT GPRA – A. Baseline
	CSAT GPRA – B. 6M Follow-Up
	CSAT GPRA – C. Discharge

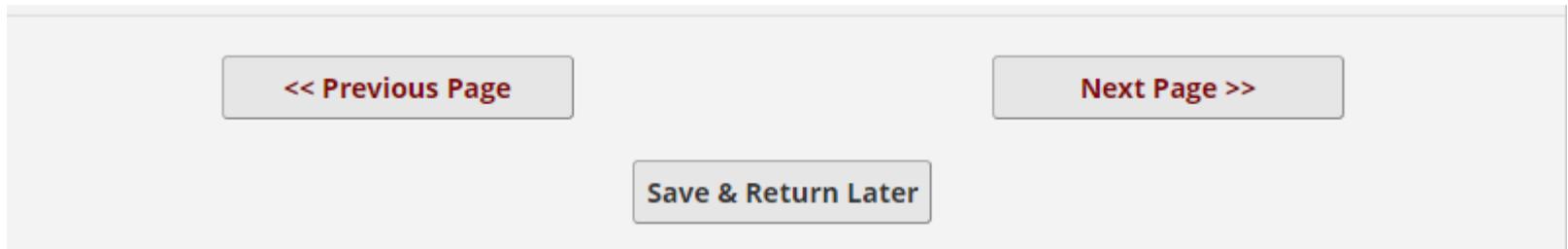
Open the survey queue link and select “Begin Survey” for the survey that needs to be completed.

*A follow up link will only become available 5 – 8 months after the intake date.



Tips

Survey Navigation



When navigating through the survey, use the “Previous Page” and “Next Page” buttons at the bottom of the page.

Refrain from using the back button on the browser.

Save & Return Function

INTERVIEW END

PROGRAM STAFF: IN YOUR OWN WORDS, PLEASE DO THE FOLLOWING:

- 1) Offer a sincere and generous thank you;
- 2) **IF BASELINE**, remind the client about the importance of the 6-month interview for up to \$30 gift card (even if they are no longer in the program at that time, even if they have moved, etc.);
- 3) **IF 6-MONTH FOLLOW-UP OR NON-ROUTINE DISCHARGE**, provide the client with a gift card, if this is being offered by your program. You may provide physical or electronic gift cards. Remember to log the provision of gift cards in your tracking system, including:
 - What client received the gift card (noted by client ID)
 - Type of survey (6-month follow-up, non-routine discharge)
 - Type of gift card (may be food voucher, transportation voucher, or phone card)
 - Amount (may be up to \$30)
 - Date provided
 - Staff member providing the gift card

<< Previous Page

Submit

Save & Return Later

Use the “Save & Return Later” function to save the survey and come back at a later time to finish. This option is offered until the last page of the interview.

Save & Return Function

Your survey responses were saved!

You have chosen to stop the survey for now and return at a later time to complete it. To return to this survey, you will need both the *survey link* and your *return code*. See the instructions below.

1.) Return Code

A return code is ***required*** in order to continue the survey where you left off. Please write down the value listed below.

Return Code

** The return code will NOT be included in the email below.*

2.) Survey link for returning

You may bookmark this page to return to the survey, OR you can have the survey link emailed to you by providing your email address below. For security purposes, **the return code will NOT be included in the email**. If you do not receive the email soon afterward, please check your Junk Email folder.

** Your email address will not be associated with or stored with your survey responses.*

Or if you wish, you may continue with this survey again now.

If the save and return function is selected, a return code will be provided. This is a security measure to ensure limited access to the data.

Write down the return code as it will not be available in the return link email.

Incorporating another completer in the submission process

Your survey responses were saved!

You have chosen to stop the survey for now and return at a later time to complete it. To return to this survey, you will need both the *survey link* and your *return code*. See the instructions below.

1.) Return Code

A return code is ***required*** in order to continue the survey where you left off. Please write down the value listed below.

Return Code

* The return code will NOT be included in the email below.

2.) Survey link for returning

You may bookmark this page to return to the survey, OR you can have the survey link emailed to you by providing your email address below. For security purposes, **the return code will NOT be included in the email**. If you do not receive the email soon afterward, please check your Junk Email folder.

* Your email address will not be associated with or stored with your survey responses.

Or if you wish, you may continue with this survey again now.

The Save and Return Function can be used to allow more than one survey completer.

The first individual will need to send the survey link email to themselves. Then **forward the email with the client ID and return code** to the individual who will need to finish and submit the survey.

The return code will not be in the original emailed survey link!



GPRA Frequently Asked Questions

GPRAs

What clients should receive GPRAs?

- Clients who receive treatment or recovery services for a stimulant or opioid use disorder with SOR 2 funding must complete GPRAs. This includes:
 - Clients who are under or uninsured and who are receiving medication, counseling or other services funded by the grant.
 - Clients who receive medical services from a physician, nurse, or other provider whose salary is funded by the grant.
 - Clients who receive counseling, peer support, or case management services from a staff member whose salary is funded by the grant.

Excluded from this are:

- Clients receiving non-clinical services funded by the grant. Examples include:
 - Clients whose only interaction with a grant-funded staff member is with administrative/front desk support staff.
 - Clients who are receiving screening or referral services, who have not yet been admitted for substance use treatment or recovery services.

GPRA FAQs

- **Can the surveys be completed by phone?**
- During the COVID-19 Public Health Emergency, surveys may be completed by telehealth, including telephone.

- **What if a patient is covered by Medi-Cal? Do they need a GPRA?**
- If a patient is covered by Medi-Cal but receiving services from a provider funded by SOR funds, they would still need to complete GPRA.

- **What should we submit for clients who decline?**
- Indicate the client's yes/no consent response on the start form of the intake survey. If the client declines, the survey will end.

GPRA FAQs

- **Should we assign a client ID even if the client declines the survey?**
- Yes, assign all eligible clients a client ID even if they decline the survey, to assist with tracking.

- **Do clients who decline the intake need to complete the other surveys?**
- Clients who decline the survey will be listed in the Reports page. A follow-up and discharge will not need to be completed for clients who decline the intake.

- **Do we need to use the consent form for each interview (intake, follow-up and discharge)?**
- The consent form is only needed before the intake. However, clients may decline subsequent interviews even if they agree to the intake.

GPRAs

- **What if it wasn't possible to administer GPRAs during the Intake process and the client doesn't come back?**
- In this case, you do not need to submit GPRAs. If the client comes back to treatment, you may do an intake when they re-enter the program.
- **If we cannot reach a client for their six-month follow-up or discharge, how should we document this client?**
- If you cannot contact the client after 14 days of trying, complete an administrative follow-up or discharge. Access the survey queue link for the client from your site's report page and select follow-up or discharge depending on the survey; when asked "Did you conduct a follow-up/discharge interview," select "No" to proceed to the administrative follow-up/discharge.

GPRA FAQs

- **When should we conduct the discharge survey?**
- If your program has an existing discharge definition or policy, follow that discharge definition or policy, and conduct the discharge survey at that time. If you do not have a discharge definition or policy, complete a discharge interview for all clients for whom 30 days have elapsed from the time you last had contact with the client.
- **What if clients leave and then return to treatment?**
- Conduct the discharge survey when the client leaves treatment. If the client comes back after being discharged, a new intake should be completed, with the same client ID to note that this is the same client.

GPRA FAQs

- **How do I change or edit a survey submitted through REDCap?**
- Surveys cannot be edited after they are submitted. If you need to make a change to a survey after you have already submitted it, reach out to Aurrera and we will make the change.

- **Can I access past submitted surveys from my site's reports page?**
- Surveys cannot be accessed from the reports page. If you need access to a survey you have submitted, reach out to Aurrera and we will provide you the survey.

- **I lost the return code to return to a survey I saved. How do I get it back?**
- Email Aurrera Health Group at DHCSReporting@aurrerahealth.com and we will provide you the return code needed.

GPRAs FAQs

- **Can I provide an incentive for clients to take the survey?**
- For certain types of interviews, you can use SOR funding to pay for incentives, with a maximum cash value of \$30 per interview. The incentives can include items such as food vouchers, transportation vouchers, or phone cards.
- Incentives are not permitted for:
 - ✗ GPRAs intake interviews.
 - ✗ Routine GPRAs discharge interviews
- Incentives are permitted for:
 - ✓ Completion of a six-month follow-up interview.
 - ✓ Discharge interviews where program staff must search for a client who has left the program or a client who has dropped out of a program.

GPRA FAQs

- **How does the GPRA incentive relate to incentives used in our Contingency Management program?**
- GPRA incentives are intended to improve rates of follow-up and discharge completion; they are separate from incentives provided for Contingency Management, which are provided as part of a treatment approach.
- **Does the \$30 GPRA incentive count toward the \$75 per year limit on incentives for Medicaid beneficiaries?**
- SAMHSA has clarified that the \$30 GPRA incentive is separate from the \$75 annual limit on incentives for contingency management.

GPRA FAQs

- **What should I track if I plan to provide GPRA incentives?**
- Sites should implement a system to track gift cards provided to individuals for completing six-month follow-up and discharge surveys where the client is hard to contact. For example, sites may develop a log system that tracks:
 - What client received the gift card (noted by client ID)
 - Type of survey (six-month follow-up, non-routine discharge)
 - Type of gift card (may be food voucher, transportation voucher, or phone card)
 - Amount (may be up to \$30)
 - Date provided
 - Staff member providing the gift card

Contact

Questions

DHCSReporting@Aurrerahealth.com